

# ASHBURN LUTHERAN SCHOOL

A GREAT ENVIRONMENT TO LEARN

3345 w. 83<sup>rd</sup> Street

Chicago, IL 60652

P 773.737.2156

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www.ashburnlutherschool.org

## ASHBURN LUTHERAN MANNA PROGRAM

**REMINDER:** The journey to lowering your tuition and/or other approved school expenses begins the first week of September. The sooner you join, the sooner your savings will add up....so start *today!* By ordering on-line, you're able to place your order 7 days a week, 24 hours/day at your convenience. Don't forget the deadline to place your gift card orders and payment is **September 3, 2010!** [Refer to the schedule provided in the handout at Parent Orientation night]

### Instructions

1. Complete the attached one time only registration and disclaimer form along with your choice of how your savings will be applied toward your account and return it to the school office.
2. Review the list of participating vendors and budget for your planned spending. *Don't forget birthdays or other celebrations this month. A gift card makes a wonderful present.*
3. Go on-line at [www.mannaorders.net](http://www.mannaorders.net) to begin. 1) You will need to enter the **school's number: 1972** for the User Name. 2) Enter your **participant code:** it is the *first four letters* of your last name plus the number of your street address. (Example: The Smiths, at 327 Green St., would be SMIT327. This would separate them from the Smiths at 1134 Juniper, SMIT1134). 3) Enter your 4 digit password provided to you. Once you've signed in, you will be able to change your password to what you want. (See reverse side for codes)
4. Place your order.
5. Make your check/money order payable to Ashburn Lutheran School in the total amount of your order and submit it to the school by the deadline provided.

It's That Easy!

### Example

*Happy Family (Happ1234) orders the following:*

<b>Gift Cards Ordered</b>	<b>Vendor Discount</b>	<b>School Receives</b>	<b>Happy Family Receives</b>	<b>Happy Family Pays</b>
Home Depot \$100	5%	2.5% / \$2.50	2.5% / \$2.50	\$100
Shell \$50	3%	1.5% / \$1.50	1.5% / \$1.50	\$ 50
Bath & Body \$25	14%	7% / \$1.75	7% / 1.75	\$ 25
Home Run Inn \$25	20%	10% / \$2.50	10% / \$2.50	\$ 25
<b>Total: \$200 ordered</b>		<b>\$8.25</b>	<b>\$8.25 credit</b>	<b>\$200</b>

This is \$200 the Happy family was planning to spend anyway. Just from one order they have saved \$8.25 toward school expenses and helped the school at the same time! All without any additional cost. If they continue at this rate, by the end of December they will have taken at least \$70 off their bill.

**Let the money you are already spending make a difference!**

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## REGISTRATION AND DISCLAIMER FORM

Complete and return with your first order

Family Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Please sign the release below if you wish to have your gift cards sent home with your student. **If you do not sign the waiver below, your gift cards will be available for pick up in the school office during regular school office hours on the scheduled pick up day.**

Your rebate will be applied to your account as indicated by you on the attached elective form. The Manna Program will track each family's order and accumulated credit balances. **Once the parent has signed the pick-up sheet, the school is no longer responsible for your order.**

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### Manna Certificate Release Waiver

Complete this section if your child is permitted to bring your certificates home.

***Certificates will not be sent home with your child if the school does not have this signed disclaimer.***

I authorize the Ashburn Lutheran Manna Program to release my shopping certificates to my child. I will not hold Ashburn Lutheran Church & School or any individual involved in this program responsible for any loss I incur from any lost, stolen, misplaced, damaged or destroyed certificates which results after my child's receipt of the certificates from the program.

Specify which student to send certificates home with: \_\_\_\_\_

Child's Grade \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## ASHBURN LUTHERAN SCHOOL

### MANNA PROGRAM ELECTIVES

#### *YOU HAVE OPTIONS:*

As a participant in the Manna Program, you are provided the opportunity to choose how you wish to use the savings you've accumulated at the end of each semester. This is a one-time selection that will remain in effect for the current school year. It's like money in the bank to use toward your child's school expenses as you see fit. The options available are limited to the following:

- Tuition (for use on balance at the end of a semester)
- Registration Fee (for use toward following school year)
- School Fees (for use toward following school year)

**Note:** This option does *not* apply to before/after care, enrichment programs, field trips or other fees assessed by the school. If you opt for either the registration or school fee option and you remain delinquent on your tuition or there is an unpaid balance remaining, the school reserves the right to use monies toward your balanced owed first. *If a selection is not made at the time of application, it will automatically default toward tuition.*

*I have read the above and agree to adhere to my selection as indicated below.*

Tuition

Registration Fee

School Fees (computer lab, books etc.)

Student's Name: \_\_\_\_\_  
FIRST LAST

Grade: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Manna Order Codes to Use:

*Directions: Find your family's "Participant Code" by looking at the first 4 letters of your last name and the number of your street address. Your password is provided next to your code. You can change your password once you're signed in.*

Family Last Name	Participant Code	Password
ABI-RACHED	ABIR2550	1190
ABRAHAM	ABRA3766	8966
ANDERSON	ANDE351	4768
ANDERSON	ANDE3717	6266
ANDERSON	ANDE8222	2113
BAILEY	BAIL8047	5009
BELLE	BELL8213	7327
BOLLING	BOLL8600	1001
BOOKER	BOOK8134	2033
BRADLEY	BRAD8158	0477
BRANCH	BRAN3261	8493
BRIDGES	BRID4300	6826
BRIDGES	BRID9104	9688
BROOM	BROO4231	5198
BROWN	BROW12005	2796
BROWN	BROW3811	9161
BROWN	BROW8904	6117
BROWN	BROW9242	6756
COLLINS	COLL8840	2210
CRAWFORD	CRAW3845	3656
CRAWFORD	CRAW7931	1645
CRIDER	CRID2721	7850
DEBRO	DEBR7353	0447
DISHMON	DISH14809	1737
DOWLES	DOWL3508	5436
DRAPER	DRAP7751	5211
DREW	DREW2710	3608
DUKESE	DUKE7724	8130
EDMOND	EDMO7928	4602
EDOBAR	EDOB7542	5915
EDWARDS	EDWA8034	0723
ELEM	ELEM3215	0586
EVANS	EVAN3312	1637
FINLEY	FINL7830	6378
FLETCHER	FLET3457	6263
FLORES	FLOR7210	9340
FYKES	FYKE4246	9499
GATEWOOD	GATE9032	4907
GORDON	GORD3938	6672
HARRIS	HARR8115	1100

Family Last Name	Participant Code	Password
HEIDELBERG	HEID8425	9861
HICKS	HICK3225	9492
HICKS	HICK8320	9137
HOLLINS	HOLL1735	1787
HUDSON	HUDS8042	5779
IVY	IVY3601	6752
JACKSON	JACK3512	3151
JAMES	JAME3341	5047
JOHNSON	JOHN3519	4981
JONES	JONE3845	9909
KINARD	KINA3405	5432
LANE	LANE3715	3743
LAWRENCE	LAWR3265	1688
LEVERETTE	LEVE14901	7264
LEWIS	LEWI2734	1287
LONDON	LOND8157	5699
LONES	LONE8031	2167
LUCKETT	LUCK7953	6993
MACK	MACK1662	7021
MCCLENDON	MCCL8322	7608
MCCOY	MCCO3232	3226
MCCOY	MCCO3441	0288
MCKEIVER	MCKE3101	9988
MCKENZIE	MCKE3838	7967
MOORE	MOOR2914	1196
MOORE	MOOR8020	7936
MORRIS	MORR8117	0306
MOSS	MOSS3614	2549
NELSON	NELS9429	0206
NEWMAN	NEWM11235	4846
OJEDA	OJED2707	4486
PAIGE	PAIG8125	9523
PATE	PATE3148	6881
PATTERSON	PATT7815	2707
PATTON	PATT6433	5817
PECK	PECK	
PHILLIPS	PHIL11600	2737
PRESTON	PRES8542	9736
REYNOLDS	REYN3112	7109
ROBINSON	ROBI3804	3927

